



BELGIUM-CHECKLIST FOR FAMILY REUNION WITH A NON-EU CITIZEN Art.10

Documents to be provided by all visa applicants must be in English, Dutch, French or German.

Documents in Arabic have to be submitted with a translation

AND legalized by the Embassy : <https://legalization-be.tlscontact.com/service/lb/lbBEY2be/home>

The documents to be legalized can be introduced at the same time than the visa application, it is not necessary to ask for a separate appointment at the legalization department of TLS.

It is essential that your file contains the following: The original documents, plus two (2) photocopies of these documents. The originals will be returned to you once a decision has been made.

| Document | Description |
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| 2 application forms | <ul style="list-style-type: none"> - Duly completed and signed - Irrespective of age, each individual requires a separate application form printed from VisaOnWeb - The application forms should be fully filled in, signed (two times) and dated by the applicant - For children under 18 years, the application form signed by a person with parental authority or by a legal guardian. |
| 2 recent passport size photographs | <ul style="list-style-type: none"> - Size 3.5cm X 4.5cm - White plain background - Taken less than 3 months ago |
| Original passport | <ul style="list-style-type: none"> + A copy of all pages (excluding the blank pages) - The passport must have been issued within the last 10 years, must be in a good shape and have at least 2 empty pages in front of each other - Must be valid at least 15 months at the time of the application - For foreigners: copy of your Lebanese/Syrian residence permit |
| Proof of full payment of the contribution fees | <p>The proof of full payment has to be submitted, if applicable, along with the application at the time of the application. If this is not the case, the visa application is not admissible. For information, please check this https://dofi.ibz.be/en/themes/faq/fee</p> |
| Identity of the person to be joined | <p>Copy recto verso of the Belgian residence permit or Belgian ID of the person to be joined in Belgium</p> |
| Proof of relationship | <p>For spouse:</p> <ul style="list-style-type: none"> - Original marriage certificate translated by a sworn translator and legalized by the Embassy (and if applicable power of attorney to get married translated by a sworn translator and legalized by the Embassy) - for marriage of minor(under 18) authorization/court judgment for marriage of a minor translated by a sworn translator and legalized by the Embassy - Original birth certificate translated by a sworn translator and legalized by the Embassy - Family registration form translated by a sworn translator and legalized by the Embassy |

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| | <p>-In case of previous marriage or widowhood: original certificate of divorce/certificate of death of the spouse, translated by a sworn translator and legalized by the Embassy</p> <p>For children under 18:</p> <p>- Original birth certificate translated by a sworn translator and legalized by the Embassy</p> <p>If the minor is travelling alone: The parent who is not accompanying the child has to sign a parental authorization, stating that the child can permanently live in Belgium, at the legalization section at TLScontact. Please check https://legalization-be.tlscontact.com/service/lb/lbBEY2be/home</p> <p>The parent can sign the parental authorization at the legalization department of TLS at the same time than the visa application of the minor, it is not necessary to ask for a separate appointment at the legalization department of TLS.</p> <p>Please provide :</p> <ul style="list-style-type: none"> - Copy of the parent's passport and ID - If applicable: proof of guardianship issued by the court translated by a sworn translator and legalized by the Embassy - In case a parent is deceased: death certificate of the deceased parent translated by a sworn translator and legalized by the Embassy <p>For children aged 18 years and above:</p> <ul style="list-style-type: none"> - Original birth certificate translated by a sworn translator and legalized by the Embassy - Original certificate of celibacy issued by the Ministry of Interior translated by a sworn translator and legalized by the Embassy - proof she/he's a dependent of the parent in Belgium <p>For a parent joining or travelling with his/her Belgian child :</p> <ul style="list-style-type: none"> - Original birth certificate translated by a sworn translator and legalized by the Embassy - copy of the Belgian passport of the child |
| Mutual insurance | Proof that the person to be joined is affiliated to a mutual insurance company (Mutualiteit/Mutualité) covering the risks for himself/herself and for the applicant(s) |
| Proof of sufficient accommodation | Proof that the person being joined has sufficient accommodation. This evidence can be done either, by a copy of the property's title assigned to his principal residence or a copy of a registered lease contract concerning his principal residence. The rental contract should be registered through MyRent . |
| Solvency of the person to be joined | <p>Proof that the person to be joined has stable, regular and sufficient means of subsistence during the last 12 months: salary slips of the last 12 months and tax income sheet</p> <p>For further information please check:</p> <p>FR: Stable, regular and adequate means of subsistence IBZ (bosa.be)</p> <p>NL: Stabiele, regelmatige en toereikende bestaansmiddelen IBZ (bosa.be)</p> |
| Medical certificate (+ 2 copies) | <p>A medical certificate attesting that you are not carrying any of the diseases which might endanger public health. This certificate must be no older than 6 months from the date of issuance. The specific form must be issued, signed and stamped by one of the Embassy's agreed physicians</p> <p>All the analysis, reports and X-rays undergone by the applicant must be provided along with the medical certificate at the time of the application.</p> |
| Non-criminal record certificate (if you are aged over 18) | <p>A legalized certificate attesting to the lack of any convictions for crimes or offences under common law for the last 5 years:</p> <ul style="list-style-type: none"> - Must be no older than 6 months from date of issuance. - Must be translated by a sworn translator - Must be legalized by the Embassy <p>Legalizations are introduced through TLScontact.</p> |

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| | In case you resided in a foreign country the months before applying, you should moreover submit a certificate issued by the relevant authorities of that foreign country legalized by the Belgian embassy abroad or with an apostil. |
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ATTENTION!

Any Arabic document provided without translation will not be considered.

The verification of the submitted documents can delay or impede the issuance of the requested visa. These delays depend exclusively upon the instance that issued the documents. Any false statements or documents will lead to your application being rejected.

Please note that the application will be processed with the documents handed over at the submission. No additional documents can be submitted at TLS or at the Embassy if the Embassy has not requested them. An incomplete file will often lead to a visa refusal. A complete file does not either guarantee the issuance of a visa. Applicants, who cannot enclose all documents from the list, should consider adding alternatives or making an explanation about the reason for not handing them in. Additional documents not indicated on the list may be required to substantiate your visa request.